

City Council Chamber 735 Eighth Street South Naples, Florida 34102

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City Council Workshop Meeting -	- June 14, 2010 – 11:15 a.m.
Mayor Barnett called the meeting	ng to order and presided.
ROLL CALL	ITEM 1
Present:	Council Members:
Bill Barnett, Mayor	Douglas Finlay
John Sorey, III, Vice Mayor	Teresa Heitmann (absent)
	Gary Price, II
	Samuel Saad, III
	Margaret Sulick
Also Present:	
William Moss, City Manager	David Lykins, Community Services Director
Robert Pritt, City Attorney	Michael Bauer, Natural Resources Manager
Tara Norman, City Clerk	Robin Singer, Planning Director
Vicki Smith, Technical Writing Specialist	Jessica Rosenberg, Deputy City Clerk
Roger Reinke, Assistant City Manager	Ann Marie Ricardi, Finance Director
Thomas Weschler, Chief of Police, NPFD Director	Robert Middleton, Utilities Director
Stephen McInerny, Fire Chief	Media:
Ron Wallace, Streets & Stormwater Director	Jenna Buzzacco-Foerster, Naples Daily News
Paul Bollenback, Building Services Director	
Stephen Weeks, Technology Services Director	Other interested citizens and visitors.
SET AGENDA	A as submitted; seconded by Sorey bsent, Price-yes, Saad-yes, Sorey-
(11:16 a.m.) None.	
It is noted for the record that City Manager Will	iam Moss provided a brief overview of his
memorandum dated June 11 (Attachment 1) as intr	oduction to Items 4 and 5 below.
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM	VI (CIP) ITEM 4
The proposed five-year Capital Improvement P by June 1 st of each year. The CIP provide expenditures for all budgetary funds (General, Setc.) in which expenditures exceed \$10,000 a years. The CIP for Fiscal Year 2010-11, beging City's Fiscal Year 2010-11 Budget, following publication September. The workshop meeting five-year CIP and presentations by Department.	des recommended capital projects and Streets, Stormwater, Solid Waste, Utilities, nd the expected life is greater than two nning October 1 st , will be included in the iblic hearings and adoption of the Annual will include an overview of the proposed

project. Projects proposed for the first year total \$19.9-million, with a total of \$75.9-million over the five-year planning period. (It is noted for the record that a copy of the CIP document is contained in the file for this meeting in the City Clerk's Office.) Finance Director Ann Marie Ricardi stressed that revenue estimates had not been available at the time of the required submittal to Council by June 1. She also stated that while the CIP primarily addresses capital costs, indication of ongoing expenses related to such projects are also noted. Sources of funding for capital projects are utility taxes, grants, and revenues such as impact fees, gas taxes, water/sewer revenues, stormwater fees and inspection fees. However, utility taxes must first be applied to outstanding debt, followed by capital projects and then operations expenditures. She then briefly reviewed estimates of funds available (Attachment 2).

The first year of the plan will be included in the FY 2010-11 budget should funding be available, Ms. Ricardi said, pointing out that currently committed projects (under contract) are automatically carried forward into the next year. Projects which are however not under contract require reconsideration for inclusion in the next fiscal year budget. The five-year total is \$75.9-million with year one amounting to \$19.9-million as submitted for discussion, she reported.

It is noted for the record that a printed copy of the electronic presentation utilized by each of the following is contained in the file for this meeting in the City Clerk's Office.

Administration (CIP / Page 17): Ms. Ricardi briefly summarized the ongoing Records Management Center project undertaken by the City Clerk's Office. The intent of the project is to consolidate departmental records which had been placed in various paid storage locations over the years. This will eliminate the \$6,000 to \$8,000 annual cost of rented storage units; shelving for the former purchasing office space is estimated to total \$30,000, she stated.

Police & Fire (CIP / Page19): Police Chief Thomas Weschler, NPFD Director, explained that the police-related request involved \$315,200 for replacement of equipment only, pointing out that 6 patrol vehicles had been requested. Chief Weschler also noted that although 5 vehicles are normally replaced annually, a single new unit had been acquired the prior year due to fiscal constraints. Additional vehicles requested include 2 for the Criminal Investigations Division (CID) as both current units are over 10 years old. Mobile and portable radio replacements were also requested, he said, as well as replacement of 1 of the 3 motorcycles, which are 2003 models. Council is requested to consider either replacing 1 motorcycle during each of the coming 3 years or approving a lease option similar to that utilized by Collier County. The cost to replace would be \$28,000 each of the 3 years or \$359 per month per motorcycle with replacement each year of a lease. In addition, the lease option would entail installation and removal of lights and special equipment for a total annual cost for all 3 motorcycles of \$8,304. Nevertheless, the first 7,500 miles of maintenance is included at no additional cost and this would save \$3.882 for each unit. Chief Weschler said that he therefore recommended the lease option. In conclusion, he pointed out that the 12-year-old carpet in the east wing of the station was in need of replacement at a cost of \$15,000. Vice Mayor Sorey said that he supported the lease option and inquired as to any similar programs for the patrol cars. Finance Director Ricardi stated that while she believed that the Harley Davidson motorcycle lease is extremely advantageous, staff would research the possibility of a similar program for police patrol cars. Chief Weschler further supported the patrol car request by citing the cost for maintenance of the 5 current units at nearly \$250,000 as of March 2010. Council Member Finlay requested that summaries of maintenance history be provided for both patrol cars and motorcycles.

Council Member Price stated that he supported the proposed patrol car replacement but that leasing should also be researched. Council Member Sulick said that leasing should be considered for CID vehicles, as they are not specially equipped nor constantly in use.

Fire Chief Stephen McInerny noted proposed replacement of the training and safety officer's vehicle at a cost of \$34,000 and a \$50,000 request for replacement of miscellaneous firefighting equipment. He further noted the replacement of a fire engine for Company 2, clarifying that the 2003 pumper truck would be moved to reserve status and the current 1997 reserve vehicle would be sold; the latter having been acquired for \$202,000 in 1997 and an additional \$235,879 had been spent on maintenance to date. He further explained that the 1997 unit had been out of service much of the time recently. In response to Vice Mayor Sorey, he indicated that maximum recommended operational time for such a vehicle is 15 years, 5 years of which it is customarily designated as a reserve truck.

Discussion then focused on the request of replacing Fire Station #1 (at the intersection of Eighth Street and Eighth Avenue South) with Fire Chief McInerny attributing deficiencies to lack of upkeep; although \$100,000 had been allotted the prior year for renovations, he recommended that the facility be replaced earmarking \$300,000 in the coming fiscal year and \$2.5-million in FY2011-12. He then reviewed the remainder of fire service requests, stressing the need of \$45,000 for Wildland Interface firefighting equipment, as the City is a mutual-aid department with all of Collier County, the State of Florida, and the US Department of Forestry. Fire Chief McInerny also noted the need for additional desktop computers for mandatory online training, and Council Member Saad disclosed that he had been an initial investor in TargetSafety Firefighter Online Training and currently owns shares in the software company utilized in the aforementioned computers.

Council Member Finlay said that funding for replacement of Fire Station #1 should have been accumulating and that maintenance was lacking. He suggested that \$100,000 per year be allocated for this purpose in the hope of extending the life of the current structure until the City could plan for such a major expenditure. Mr. Finlay additionally requested the past five years of maintenance records for the two fire engines discussed above.

Vice Mayor Sorey, noting Fire Chief McInerny's submittal regarding Fire Station #1 (contained in the file for this meeting in the City Clerk's Office), stated that he could not support the replacement of the structure due to the City's lack of resources. He furthered disagreed with the \$27,000 request to purchase "CodePal", a fire prevention mobile database, again due to current economic challenges. Vice Mayor Sorey said that he did however agree with the replacement of the older fire engine for Fire Station #2.

Council Member Price expressed agreement with Vice Mayor Sorey regarding economic projections but explained that he could not support a \$600,000 expenditure for a fire pumper when the current vehicle could be repaired and utilized until the financial outlook improved. He said he also supported maintenance only and not replacement of Fire Station #1 in the foreseeable future. Vice Mayor Sorey however pointed out that his concern continued to be the days out of service for the older fire engine with no backup vehicle available; City Manager William Moss added that the subject vehicle is in fact consistently out of service.

Council Member Saad agreed that Fire Station #1 should not be replaced but also agreed with Vice Mayor Sorey that the 1997 fire engine should be. In addition, he advocated a cost/benefit analysis with regard to such items as the CodePal software.

Council Member Sulick expressed agreement with the replacement of the fire engine and questioned whether funding for replacement of Fire Station #1 could be incrementally

earmarked over the coming five years; Finance Director Ricardi added that a reserve account could be utilized for this funding should Council agree.

Mayor Barnett also agreed with the replacement of the fire engine and with \$100,000 for renovations of Fire Station #1. City Manager Moss pointed out that two years prior Council had declined a \$500,000 request for renovations although the subsequent year's request for \$100,000 had been approved. Council Member Price recommended that \$150,000 be allocated for each of the next two years for remodeling the station with the intent of extending the life of the structure for at least five years. Mr. Moss further clarified that staff believed it necessary to earmark funds should a fire station become necessary for the eastern portion of the City and therefore the figures brought forward for discussion.

Council Member Finlay questioned the condition of Fire Station #2. Chief McInerny pointed out that this facility had been recently renovated. Streets & Stormwater Director Ron Wallace further explained that Fire Station #2 had been originally constructed in 1974 and then totally renovated in 2005 for just over \$1-million. This included rebuilding the structure down to its shell, including the roof, windows and doors being replaced. In addition, Mr. Wallace pointed out that as an emergency response center, the structure must meet a 160 mile per hour wind requirement. Collier County participated in the funding as their EMS (Emergency Medical Services) units also utilize the facility.

Recess: 12:32 p.m. to 1:01 p.m. It is noted for the record that the same Council Members were present when the meeting reconvened and discussion of Item 4 continued.

Community Services (CIP / Page 37) and Recreational Funds (CIP / Page 129): Community Services Director David Lykins noted that of the 12 requests, 10 involved renovation and/or replacement projects reflecting an annualized level of service. With regard to the other two projects, local residents had raised \$188,496 for the dog park planned at the City's Riverside Circle complex, and the River Park pool replacement, at an estimated cost of \$1-million, would be funded as follows:

- Sample Foundation Grant \$16,000;
- Public Service Tax 2009-10 \$275,000;
- Public Service Tax 2010-11 \$159,000;
- CRA Fund 2009-10 \$300,000; and
- CRA Fund 2010-11 \$250,000

Mr. Lykins further noted that a RFQ (request for qualifications) seeking a design professional is currently underway to aid staff in meeting Council's direction of planning a \$750,000 to \$1-million pool facility. The design is to include 6 to 8 swim lanes with a splash area, water slides, restrooms, and a new mechanical and filtration system. Council Member Price stated that with revenues down 17% within the redevelopment area, the above referenced CRA (Community Redevelopment Agency) funding should be reconsidered.

Mr. Lykins explained that \$100,000 rather than the customary \$75,000 had been budgeted for tree replacement. This is due to unusually cool winter weather resulting in the loss of approximately 150 coconut palms. The proposed amount would purchase 250 to 300 trees of various species, he said. In response to Council Member Finlay, Mr. Lykins clarified that 90% of the currently budgeted \$100,000 would indeed be utilized for trees in the Park Shore area due to the removal of queen palms two years before; planting is planned for the coming summer months. Mr. Lykins also indicated that of the \$30,000 requested for the River Park Community Center, approximately half could be attributed to replacement of the retractable basketball backboard which allows it to be elevated for other activities. Various Council Members indicated that they could not support this latter expenditure.

Council Members Sulick and Saad voiced concern regarding \$30,000 in proposed renovations to the Norris Center to accommodate the Gulfshore Players, a professional group of mostly Collier County performers. Mr. Lykins pointed out that the majority of those attending performances are in fact City residents. He also reported that the group's performances, plus rental fees, amount to approximately \$27,000, making the project nearly revenue neutral. Council Members Price and Saad nevertheless took issue with this expenditure based on the cost per City resident. Council Member Sulick recommended that maintenance costs of new facilities also be closely reviewed when considering funding a project and additional funds should be reserved for that purpose. Mr. Price noted that maintenance had been included within the CIP in recent years.

420 / Water & Sewer Fund and 440 / Construction or Integrated Water Resources Plan Fund (CIP / Page 51) and Solid Waste Fund (CIP / Page 111): Utilities Director Robert Middleton noted that the total request for water and sewer amounts to \$8.7-million for the coming year as compared to just over \$10-million the current budgetary cycle. He began his presentation by observing that a current project had been amended, significantly lowering its anticipated costs. The wellfield SCADA system project (supervisory control and data acquisition for gathering and analyzing real time data), which had involved upgrades to the 15 to 20 year old radio-controlled system and allows wells to be automatically activated and deactivated, had been overestimated at \$1.53-million. Staff had determined that such a fiber optic system could be utilized for the upgrade, thereby replacing the radio operation, at an initial cost of \$245,358 and annual operating cost of \$45,000. This altered system is virtually maintenance free, offers real time response, and is redundant as well as cost effective, Mr. Middleton stated.

He continued with a brief overview of the following (420 Fund):

- \$150,000 installation of four monitoring wells mandated as a specific condition of the City's water use permit which will allow constant monitoring of the salt water interface within the Coastal Ridge wellfield;
- \$550,000 expansion, looping or upgrades of water transmission mains, including hydrants and large meters, with focus to be within areas of inadequate flow for fire protection (Responding to concerns voiced by Council Member Sulick, City Manager William Moss noted that impact fees are updated every five years.);
- \$1-million water main replacements within the Davis / Gateway Triangle (generally bounded by US 41, Davis Boulevard and Airport-Pulling Road) due to the Collier County CRA stormwater project within the area, as well as the installation of fire hydrants in City service areas prior to the County constructing swales (Council requested that the County be approached for funding participation as this project was necessitated by Collier County. City Manager Moss confirmed that staff is currently working with the County, that the amount cited is merely a placeholder and staff would update Council once further information was available; \$850,000 of this amount is earmarked for construction, Mr. Middleton added.);
- \$100,000 ongoing rehabilitation of aeration basins, one per year, at the Waste Water Treatment Plant (WWTP);
- \$150,000 routine pump replacements at the WWTP;
- \$150,000 infrastructure repair and/or improvements to various buildings at the WWTP and roadway repair. (Council Member Saad recommended against merely cosmetic building renovations or roadway repairs at that time.)
- \$140,000 rebuilding one of three belt filter presses housed at the WWTP;
- \$600,000 ongoing program for the replacement of sewer mains, laterals and manholes, of which \$500,000 is for lining of sewer pipes so as to lower chloride levels in the City's irrigation (reclaimed, reuse or alternative) water;

- \$1,036,000 (estimated) installation of sanitary sewer system to Bembury Drive area with a \$300,000 grant anticipated from the South Florida Water Management District (SFWMD) and the remainder to be repaid to the City via a special assessment to affected property owners;
- \$150,000 potable water well pump and equipment annual maintenance;
- \$200,000 replacement of submersible pumps annually and \$250,000 three pump station conversions to submersible pumps;
- \$50,000 trackhoe and trailer for maintenance and repairs of irrigation system (which was subsequently denied with the recommendation that leasing of the equipment continue); and
- \$100,000 for evaluation of 2004 redesign of Utilities maintenance building, noting that \$1.8-million would be requested for the actual construction at a later date.

Addressing the 440 Fund, the following alternative water supply projects were highlighted:

- \$1.45-million construction of ASR (aquifer storage and recovery) well #3 with a \$200,000 grant anticipated from Big Cypress Basin (A brief update was provided regarding the conversion of the first monitoring well as well as construction of a second as mandated by the FDEP (Florida Department of Environmental Protection) for monitoring of the City's storage zone; the draft permit was anticipated that week due to the zone being below the salt water level, Mr. Middleton added.); and
- \$2.05-million construction of the Golden Gate Canal (GGC) intake structure for alternative water supply with the construction of the transmission mains distributed over two years as the permitting process may be one year less than anticipated; a \$1-million SFWMD grant is expected in FY 2011.

City Manager Moss recommended that a \$26,000 item for meter reader vehicles be removed since a prior recommendation to convert utility billing from bi-monthly to monthly had not been accepted; Council agreed.

Mr. Middleton then reviewed Solid Waste Fund requests totaling \$1.15-million as reflected below:

- \$100,000 rebuilding of three large refuse trucks rather than purchasing them at \$230,000 per each;
- \$200,000 construction of metal storage building at the Solid Waste yard to store recycle bins and provide area for maintenance of other waste containers;
- \$400,000 purchase of 6,500 recycle carts (the larger 65- and 35-gallon) for residential customers as part of the City's single stream recycle program which is to be implemented October 1st although residents will be allowed to continue use of the 18-gallon bins if desired:
- \$250,000 purchase of automated recycling truck which will require only one person for collections and can also be used for commercial refuse container pickup (dumpsters); and
- \$200,000 for design of recycling transfer station due to anticipated increase in recycled materials to be processed with the implementation of the single stream collection referenced above as the materials must be kept dry.

With regard to the recycling transfer station, Mr. Middleton indicated that an expenditure of \$2-million is anticipated in FY 2012 as a place-holder although Council had requested alternatives/options and a business model as well as contacting the prior provider, Waste Management, Inc., for a proposal. Vice Mayor Sorey noted that Waste Management is building

a new facility and that its current site on the municipal airport property may be available; this as well as other empty buildings in the area should be investigated as to purchase, he added. He reiterated that with the amount of reserves in the Solid Waste Fund, residents should be returned \$1-million in charges; Council Member Price agreed.

Equipment Services Fund (CIP / Page 155): Mr. Middleton noted that no capital funding was scheduled for FY 2011.

Building Permit Fund (CIP / Page 81): Building Services Director Paul Bollenback noted that three of the four requests involve the Community Development Building in which three other departments reside. The total request amounts to \$122,000: \$22,000 is for a vehicle replacement for his department; \$30,000 for an air conditioning unit upgrade in Technical Services Department computer room; \$20,000 for a dry fire suppression system in the traffic control room (which monitors traffic flow throughout the City); and \$50,000 for replacement of the water line to the building's HVAC system. The HVAC system utilizes alternative water and therefore the current copper line must be replaced with a line that will withstand the chemicals contained in the water (second floor only with first floor planned in FY 2011-12). In response to Council Member Finlay, Mr. Bollenback clarified that a cooling tower is planned in FY 2012-13 should the line replacement prove a success.

Recess: 2:48 p.m. to 3:03 p.m. It is noted for the record that the same Council Members were present when the meeting reconvened and discussion of Item 4 continued.

Taxing Districts (CIP / Page 89): Natural Resources Manager Michael Bauer explained that the East Naples Bay Taxing District planned a dredging project, which reflected a \$3-million expenditure, \$2-million of which would be an interfund loan from the City and repaid over time.

Dr. Bauer also noted that Moorings Bay Taxing District is planning a flood shoal enhancement project involving \$30,000 for design and engineering, and \$200,000 in FY 2011-12 for actual construction. This will stabilize the area just inside Doctors Pass and create habitat. Council Member Price said that he could not support this project because the water moves quickly, there are markers present, and the pass is narrow. Dr. Bauer pointed out that the concept had been brought forward by the taxing district advisory committee, not staff, and that it would be district funds allocated for the project. Council Member Finlay recommended that an opinion be obtained from the City Attorney early on due to restrictions on the use of district funds. Furthermore, he said, it should be kept in mind that dredging will eventually be needed and since no spoil site is available, the cost will be even higher than the East Naples Bay project. Mr. Finlay also pointed out that at a levy of 0.023 mils, merely \$46,000 per year of revenue is realized. Dr. Bauer indicated that the committee had deemed that the project would address its mandate to maintain water quality and the ecosystem, as well as dredging in Moorings Bay.

Community Redevelopment Agency (CRA) (CIP / Page 97): Assistant City Manager Roger Reinke noted that the projects to be presented had been developed prior to the realization that property values had decreased within the redevelopment area by 17%, resulting in a 21% decrease in anticipated revenue. He further explained that while no capital improvements had been scheduled for the FY 2009-10, during the year budget amendments had been approved for \$275,000 towards connectivity and placemaking, of which \$25,000 is encumbered for design, \$300,000 for the River Park pool project, and \$1.2-million for Fifth Avenue South lighting. The following had been originally included within the FY 2010-11 budget:

- \$250,000 River Park pool additional allocation;
- \$155,000 Gordon River Bridge pedestrian underpass improvements including lighting, signage, painting and minor wall upgrades;
- \$30,000 conversion to LED lighting in the Fourth Avenue South parking facility with an anticipated two- to three-year timeframe for payback and expected annual savings of \$15,000 in electric billing; and

• \$20,000 – landscaping restoration on the Fourth Avenue South parking facility including replacement of soil and some plantings.

In response to Council Member Finlay, Mr. Reinke clarified that while the Community Redevelopment Agency Advisory Committee (CRAAB) had indeed included the Four Corners (US 41 and Fifth Avenue South) interchange project as a priority, during an earlier CRA meeting, the Agency had decided that no projects involving the US 41 corridor would be planned until it was known whether any MPO (Metropolitan Planning Organization) funding would be available; it had been placed in the FY 2011-12 CIP, he added. Council Member Sulick provided a brief overview of past discussion of the interchange, saying that staff had been working on a plan to downsize the corridor from the Gordon River Bridge to Four Corners and the FDOT (Florida Department of Transportation) had indicated a willingness to consider a lowered level of service. The MPO would consider partial funding, she said, although this would be perhaps five years into the future. Furthermore, she explained that the underpass had been deemed a safer route for crossing US 41 than any configuration at Four Corners. Council disagreed with the delay and consensus was reached that the project would be placed in the proposed CRA budget. (It is noted for the record that additional discussion occurred during the CRA meeting scheduled later that day.)

Streets Fund 390 (CIP / Page103) & Stormwater Fund 470 (CIP / Page 119): Streets & Stormwater Director Ron Wallace explained that the Streets Fund is responsible for maintaining and improving all infrastructure related to transportation and its primary funding sources are gasoline taxes and impact fees. While other resources had been available in the past, reserves would be utilized for the coming year, he said, and grants continued to be pursued. He noted the following proposed projects:

- \$500,000 pavement management program (overlay);
- \$100,000 sidewalk repair / improvements which are considered a priority due to safety and liability issues (MPO/FDOT had committed funding for future sidewalk projects of approximately \$800,000 next year);
- \$100,000 traffic signal and street light lift truck to service all heights of street light for maintenance or as an alternative \$20,000 per year is needed to contract for this maintenance to be performed with a much slower response time (The CRA was being asked to fund half of the cost (\$50,000 in CIP / Page 98 as a transfer to Streets Fund) as 70% of the lights serviced are within the redevelopment area and the Streets Fund also provides payment for the electric service to that area's street lights.); and
- \$50,000 alley repairs and improvements.

Discussion followed during which Council supported the ongoing \$20,000 per year expenditure for contracting of street light maintenance rather than acquiring a new vehicle. Dependent upon bids received for paving of streets, staff is to consider additional funding for this activity should it prove to be advantageous for the coming two years. Mr. Wallace noted that the bids would be received during the coming week and that staff would return to Council for additional budget amending if deemed cost effective to do so.

During review of the stormwater projects, Mr. Wallace explained that known revenue, not possible grant funding had been included. Staff's intent is to design and permit all major drainage basin projects so as to be ready to commence as funding becomes available, he said, noting that an expected \$1-million grant for Basin III had been reduced to \$600,000 due to budget constraints on the part of the Big Cypress Basin. Of the \$3.85-million in stormwater revenue generated, \$2.5-million is available for capital projects and approximately \$5.75-million in grant funding has been acquired to date; state and federal grants continue to be pursued, he stressed. Mr. Wallace then reviewed the following stormwater projects for FY 2010-11:

- \$600,000 City-wide drainage improvements including swales, pipe repairs and inlet replacements;
- \$1.2-million Drainage Basin III focusing along Gulf Shore Boulevard and dry detention areas along Broad Avenue South, including review of a timeline of additional water quality options for the latter area and noting a grant application recently submitted to the FDEP for \$900,000 (With regard to a landscape buffer for the recently renovated Crayton Cove pump station, Mr. Wallace stated that staff had been working closely with the neighborhood and that funding was currently available for this aspect of the project. He further clarified for Council Member Sulick that as a dry detention area, the large banyan trees along Broad would not be affected to a great extent as the system would operate similarly to a swale with the water eventually draining. During a brief discussion of the beach outfalls, Mr. Wallace assured Council Member Price that \$200,000 was currently budgeted for a study of the situation and possible alternatives to removal. City Manager Moss added that should a clear FDEP position not be provided with regard to a waiver of the mandated removal of the outfalls, discussion of these funds would be scheduled in the near future. Vice Mayor Sorey indicated that the Coastal Advisory Committee (CAC) may also contribute funding towards this issue.);
- \$600,000 Drainage Basin V for the final phase which is currently under design and involves primarily the outfalls; and
- \$35,000 replacement of a pickup truck which had been scheduled for auction in 2009 but remains in service.

Technology Services (CIP Fund 520 / Page 142): Technology Services Director Stephen Weeks noted the following projects, which maintains focus on sustainability:

- \$45,000 annual server replacement costs;
- \$120,000 personal computer replacement program, reinstated the prior year, allowing the purchase of 80 to 100 PC's every four-years as they age and warranties expire;
- \$25,000 network infrastructure replacements, some of which is 10 years old and maintains communication throughout the City's facilities;
- \$10,000 printer replacement program;
- \$28,350 replacement of 9 police and fire notebook computers;
- \$32,000 electronic agenda project, previously placed in the CIP for FY2010-11 (Since Council had however decided to move forward prior to its summer recess, he said, most of the purchases had been made and the electrical work on the dais in the Council Chamber would be completed during the summer recess.);
- \$7,800 computer center UPS (uninterruptable power supply) upgrade to maintain server operation during electrical outages;
- \$16,491 television studio improvements;
- \$6,298 video display upgrade in Council Chamber including two 50-inch, ceiling-mounted plasma screens for audience viewing; and
- \$50,200 enterprise vault for archiving of records being delayed another year due to pricing (Mr. Weeks indicated that this adjustment therefore lowers the total CIP request for his department to approximately \$259,000.).

Council Member Saad recommended that the printer replacement program and video display upgrade in Council Chamber be delayed; Council agreed. Director Weeks however assured Council that printer replacement is done selectively and, when possible, a printer is merely replaced by one being underutilized.

City Manager Moss then requested confirmation of the following with regard to the CIP:

Police - Evaluate possible leasing of five patrol vehicles and motorcycles;

- Fire Currently budgeted \$100,000 for Fire Station #1 renovations to be utilized and staff
 to return with recommendations as to amount to be placed in reserve over coming five
 years for new fire station with an amount to be budgeted to extend life of current
 structure five years;
- Community Services Remove electronically operated basketball goals and staff to research a more moderately priced alternative;
- Utilities Staff to further research Davis / Gateway Triangle water main replacement with Collier County contacted for funding potential;
- Utilities trackhoe/trailer purchase removed from CIP;
- Utilities meter trucks removed from CIP;
- Solid Waste review modeling of recycle program and identify alternatives to new building;
- Moorings Bay Taxing District obtain City Attorney opinion of expenditure to construct flood shoal, remove from CIP and submit budget amendment if approved at a later date;
- CRA Four Corners interchange added to CIP for FY 2010-11;
- Streets lift truck removed from CIP; and
- Technology Services electronic agenda program, enterprise vault and plasma screens removed from CIP.

Mayor Barnett questioned the need for replacement of a canine unit, and City Manager Moss indicated that one unit is still in operation and should be sufficient. Police Chief Weschler explained that prior to the loss of one unit, weeknights were divided between the two; Collier County has 9 remaining canine units of its original 14 and therefore it has become more difficult to commandeer a unit for patrol in the City, he added. In addition, the currently unused canine vehicle, which is one year old, would undergo \$8,000 of retrofits to return it to a condition suitable for routine patrol. Consensus was reached that while useful, the annual cost cannot be afforded with current economic challenges and Mr. Moss added that further discussion could await staff recommendations in this regard; Council agreed.

Council Member Finlay requested that debt service interest rates and average interest earned on investments be provided to him at a later time via e-mail.

MAXIMUM MILLAGE RATE DISCUSSION ITEM 4 Florida Statutes require the City Manager to certify the maximum millage rate used to calculate property taxes by no later than August 1st of each year. The maximum millage rate is provided to Collier County and is used for public notices to inform property owners as to the proposed maximum millage rate that will be used by all taxing authorities when computing a property tax bill. The actual millage rate, adopted in September, may be lower than the certified maximum millage rate, but it cannot be higher. Because the millage rate certification must be made before an annual budget is prepared, reviewed, and adopted, local governments must estimate the maximum millage rate used for general and special purpose taxing districts. Discussion will include maximum millage rate options and five-year estimated revenues and expenditures for each of several options. Finance Director Ann Marie Ricardi utilized an electronic presentation in providing options for determination of the City's General Fund maximum millage rate. (It is noted for the record that a printed copy of Ms. Ricardi's presentation is contained in the file for this meeting in the City Clerk's Office.) She noted that the current rate is 1.1800 mils and the others levied are for Moorings Bay Taxing District (0.0237 mils), East Naples Bay Special Taxing District (0.5000 mils) and Naples Preserve debt millage (0.0375 and is based on outstanding debt to property value). The rate to be determined that day is to be published in the TRIM (Truth in Millage) notice sent to property owners in August and while the millage actually

set can be lower that this published rate, it is not allowed to be higher without a separate notice (via First Class US Mail) being provided to all taxpayers, Ms. Ricardi pointed out.

Ms. Ricardi explained that just prior to June 1 the City had received notification that preliminary property values had decreased by 8.3%, resulting in a gross value of \$14,923,969,047. She further noted that the Community Redevelopment Agency (CRA) area value of \$496,597,022 would be omitted with a resulting General Fund gross value of \$14,427,372,025 for discussion purposes that day. Utilizing this gross value and applying the current millage rate would result in a revenue deficit of \$1,372,720 and should the rollback rate of an approximate 1.2960 mils (the millage rate which, exclusive of new construction, geographic boundary changes, and any dedicated increment value, will provide the same ad valorem tax revenue as was levied during the prior year and is not considered a tax increase) be applied, a \$217,180 surplus would result, she said. She then reviewed three millage rate options and resulting five-year revenue and expenditure estimates as follows (see Attachment 3 for details):

- Option 1 rollback rate (no tax increase assuming property tax revenue remains neutral) of 1.2960 mils and resulting in a funding gap of -\$243,526 for FY 2010-11 and increasing to \$1.8-million with the additional firefighters for East Naples in FY 2011-12;
- Option 2 rollback rate minus 5% each of the five years with FY 2010-11 millage rate of 1.2312 mils, which had been offered to demonstrate what affect a 5% decrease in millage could have upon the funding gap; and
- Option 3 current 1.1800 millage rate for the five years with a decrease in property value of 2% in FY 2011-12 and then increasing 5% each of the remaining three years represented.

She also reviewed the history of property values from 2000 to present, noting that the average was a 7% increase overall (Attachment 3, Page 2), following which she reviewed strategies for balancing the budget with regard to:

• Expenditures:

	Estimate	Running Total
Police Contract Reduction	315,000	315,000
Eliminate 2 vacant Police admins	100,000	415,000
Eliminate 2 vacant Police Officers	160,500	575,500
Eliminate 2 (more) vacant Police Off.	160,500	736,000
Eliminate 2 proposed Fire Fighters	151,500	887,500
Employee share in the increased health	240,000	1,127,500
Pension Reform Consultant (COSTS!)	(100,000)	1,027,500
Event Sponsorships - eliminate	25,000	1,052,500
Close Community Centers on Holidays	12,000	1,064,500
Eliminate Summer Camp	200,000	1,264,500

and

Revenues:

Revenue Enhancements		
Police False Alarm increase	10,000	10,000
Fire Business Service Charges	75,000	85,000
Business Tax (biannual 5%)	10,000	95,000
Fire False Alarm Charge	10,000	105,000
Telecom Tax to GF not Capital	570,000	675,000

The City has two differing fund balances, she continued, the General Fund emergency reserve, which is 10% of the adopted operating budget and is currently \$3.5-million, and the not-restricted (unassigned) reserve, which is currently \$12.2-million, of which \$1.6-million could be

considered a surplus pursuant to a policy of requiring a fund balance between 16% to 30% of the prior year's operating budget (current year). This would equate to \$10.6-million which reflects the maximum 30%. In response to Council Member Finlay, she explained that the percentages had been developed in 2003-04 and represented two to four months of operating costs. The \$1.6-million surplus balance is recommended for allocation, Ms. Ricardi stated, with the following options:

- \$533,000, or one-third, utilized for operating expenditures in each of the next three years;
- \$1.6-million, or the entire amount, transferred to the Public Service Tax Fund for future capital projects;
- Paying down outstanding debt; or
- Any combination of the above.

In response to Vice Mayor Sorey, Ms. Ricardi clarified that deletions from the CIP discussed above would have no direct impact on considerations with regard to the General Fund. She then noted that the preliminary balanced budget document would be distributed by July 23rd, with the budget workshop scheduled on August 18th and budget hearings on September 1st and the 15th.

Recess: 4:50 p.m. to 7:14 p.m. It is noted for the record that the same Council Members were present when the meeting reconvened and discussion of Item 5 continued.

Vice Mayor Sorey stated that while he believed that costs to taxpayers should be kept as low as possible, he could not support additional employee salary reductions. He further suggested that \$1-million of the Solid Waste Fund reserve be returned to customers and recommended that the millage be published at 5% less than rollback rate thereby granting City taxpayers genuine relief.

Council Member Price projected that revenues would decline 8% to 10% during the next year with a 2% to 5% decline in 2012; therefore, he recommended a 5% reduction in total compensation to Council Members and senior staff which would equate to a \$200,000 savings in the coming year. He further expressed support of considering the reserve surplus for a one-time expenditure or for debt reduction, thereby avoiding the use of these funds as an alternative to more reductions in expenditures. In conclusion, he said that a cost per resident calculation must be determined to aid in the evaluation of services and therefore prioritization with regard to funding. He stated that he supported the recommendation that no vacant employee positions be filled and that the aforementioned suggestions be implemented prior to the millage rate being increased.

Council Member Sulick indicated support of the rollback rate for the TRIM notice with direction to staff to formulate a budget requiring less than this amount of revenue; pension and health care costs must also be dealt with, she added. While agreeing with Mrs. Sulick's recommendation with regard to the millage rate and balanced budget, Council Member Finlay indicated that it should be a personal decision as to whether a Council Member would offer to reduce his or her compensation by 5%. He further explained that he had served on the committee which reviewed Council's compensation and that the level set was intended to encourage economic diversity on Council.

Council Member Saad also agreed with Council Member Sulick's recommendation with regard to the rollback rate but cautioned that he would not support increasing taxes unless he was confident that every reduction possible had indeed been made. He noted contact with residents who supported an increased tax rate to avoid a lowered level of service.

Mayor Barnett agreed with Council Member Finlay with regard to a compensation reduction by Council Members being a personal choice and further agreed with the rollback rate for the TRIM notice; nevertheless, he said, staff should strive for a budget requiring less revenue.

Vice Mayor Sorey explained that he would not support Council Member Price's recommendation as to a salary reduction for senior staff, but would recommend freezing salaries at their current levels due to concessions already made. Mr. Price said that those concessions had amounted to only a 2% reduction, not 5%, as he had recommended. City Manager Moss explained that while the 2% was in fact, in addition to other factors such as salary increases not received since 2008, employees and their concessions had been equalized at around 6% to 6.5% of total compensation. In response to Council Member Price's proposal, Council Member Saad stated that all employees, especially senior staff, have repeatedly been required to assume more responsibilities and lapses in level of service and other unintended consequences will at some point result.

Council Member Sulick indicated that she believed the \$1.6-million surplus, or a portion thereof, should be placed in escrow for future needs such as Fire Station #3 (located at the municipal airport) renovations and its additional personnel once expanded. Council Member Finlay said that the surplus should be utilized to balance the budget once all efforts have been made to remove items which are not needed or could be delayed to a future time. Further discussion as to the use of the surplus followed and Council agreed that staff should be allowed to develop the budget with the use of a portion of the surplus should it be absolutely necessary.

Mr. Moss explained that he had attempted to anticipate Council's intent when he recommended that one-third of the surplus, or \$533,000, be transferred into the Public Service Tax Fund for capital improvements, as well as the \$570,000 anticipated revenue from the Telecommunications Tax. Should it not be utilized, this funding could be reallocated where needed, he said.

Vice Mayor Sorey recommended that a comparative salary analysis of senior staff positions be done prior to further compensation reductions and received confirmation that Council supported the return of \$1-million of Solid Waste reserves over the coming year. Ms. Ricardi noted that a 16% rate reduction for one year would equate to the \$1-million.

Consensus to advertize the rollback rate / 4-2 (Sorey and Price dissenting / Heitmann absent); and for staff to develop methodology to return \$1-million in Solid Waste funds over a one-year period / 6-0 (Heitmann-absent).

CORRESPONDENCE / COMMUNICATIONS

(7:57 p.m.) Vice Mayor Sorey provided a brief update on the current beach renourishment project south of Doctors Pass and received consensus directing staff to proceed with the process of renaming Park Shore Drive in honor of the late Raymond Lutgert. Council Members Sulick and Saad thanked staff for its efforts that day and Council Member Finlay urged that contact be made with those currently dealing with the oil spill in the Gulf of Mexico for the latest information in defending shorelines and inlets.

City Council Workshop Meeting	- Julie 14, 2010 - 11.13 a.iii.	
ADJOURN		
8:01 p.m.		
	Bill Barnett, Mayor	
Tara A. Norman, City Clerk		
Minutes prepared by:		
William William I I I I I I I I I I I I I I I I I I I		
Vicki L. Smith, Technical Writing Specialist		

Minutes Approved: <u>08/18/10</u>

Attachment 1 / Page 1 of 3

TO: Honorable Mayor and Members of City Council

FROM: A. William Moss, City Manager

DATE: June 11, 2010

SUBJECT: CIP Workshop Meeting of June 14, 2010 and the 2010-11

Millage Rate

You received the proposed Five-Year Capital Improvement Program on or about May 28, 2010. Your June 14th agenda packet includes an overview presentation of the Capital Improvement Program and presentations from each department seeking funds for capital projects.

Also included with the Workshop agenda is an architect's assessment of Fire Station #1. The assessment was commissioned to provide you (and your staff) more information related to a major capital project. Unfortunately, it was not received until late yesterday, so we apologize for adding more work for you at this late date.

Each capital request has required significant staff review and analysis. We hope that the contents of the CIP booklet adequately explain the proposed expenditures. If not, we remain confident that staff is prepared to respond to your questions and comments during the Workshop meeting, or thereafter if necessary.

Your City Manager is now reviewing proposed operating budgets for each department. This review process will continue over the next few weeks. Integration of all line-item accounts, fund summaries, and narratives will be developed thereafter. We hope to have the entire proposed budget to you by July 23rd to allow adequate review before the scheduled budget Workshop meeting on August 16th.

The Workshop meeting includes a discussion on the maximum millage rate. As you may know, the City Manager is required to certify the maximum millage rate to Collier County by August 1st. This means that budget-related decisions are required, even though all budget information is not available. This is one of the reasons we schedule this subject in June as a part of the CIP discussion. The other reason is to allow your staff the best revenue information available, and Council's broader perspective regarding expenditures, as we proceed to develop the operating budget for your consideration and adoption in September.

City Council and staff discussed strategies to balance the budget during the Workshop meeting of May 17th. From that discussion, your staff has prepared several millage rate scenarios and potential expenditure reductions to balance the budget. The consensus was to remove several reduction options, but one appears again--the City-sponsored summer camp program.

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In regards to the possible elimination of positions, be advised that the listed positions are vacant and, therefore will not require layoffs. Three other General Fund positions are vacant, although removal of those positions is not recommended unless other alternatives are unacceptable.

The maximum millage rate summary offers three options, although there are many more. These are: 1) Adopt the rolled back rate of approximately 1.2960 mils; 2) adopt a rate that is 5% below the rolled back rate, or 1.2312 mils, and 3) adopt the current millage rate of 1.1800 mils. Last year City Council authorized the rolled back rate but adopted a rate that was 2.3% below the rolled back rate.

The presentation provides a five-year projection for each of the three millage rate options and assumes that the adopted millage policy this year will carry forward for each of the next four years. Of course, this consistent policy may not happen, but the projection provides useful information as to the longer-term implications of today's millage rate policy decision.

In summary, all millage rate options listed above result in a deficit, both in the upcoming fiscal year and in future years. Of course, there are assumptions used in these projections that are debatable, but projections, by necessity, require assumptions. If assumptions are correct, this budget and budgets in the next four years require an increase in revenues, a reduction in expenditures, policy amendments as to which fund receives earmarked revenues, use of surplus fund balance, or a combination of these.

Your City Manager enjoys assisting City Council in the development of public policy. The budget, as a financial document, essentially represents your financial policies for the next year, the programs and services provided to the community, and their associated costs. These expenditures are diverse—from traffic enforcement to after-school programs, comprehensive planning to skateboard parks, park and rights-of-way maintenance to wastewater collection and treatment, solid waste collection to comprehensive planning, and utility billing to fire-rescue, to name a few.

Regrettably, the budget process this year and in the last two years has not been that much fun. Very difficult decisions were made, and the decisions had long-term implications for many. City Council and its employees are in a new economic environment, and all have felt its consequences. Most should admit that they are working harder, and most are doing so for less compensation. The number of employees today is less than the number employed in 1988, before Park Shore was annexed, while the obligation to maintain and support extensive capital improvements (utilities, community centers, parks, medians, lighting, rights-of-way, sidewalks, roadways, CRA) have increased remarkably over these years.

Fortunately, difficult decisions made over the past two years have produced a sustainable reduction strategy. Today's budget challenges would be significantly greater if City Council had not recognized the important balance between expenditure reductions, the sustainability of these savings in future years, and the level of service.

City Council and staff deserve praise for their commitment to "do more with less". While this attitude should continue in order to encourage innovation and alternate means of providing services, there may come a time when a realistic strategy will be to "do less with less". While

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we may be at the borderline for this option, we do not have to cross the line yet, unless the goal is to substantially reduce the cost of local government and the services it provides. You are the only ones who can make that decision, unless it is imposed upon us by other levels of government, which continues to be a concern.

The millage rate options and other budget balancing alternatives should provide reasonable and attainable alternatives. While reluctant to make a recommendation, some may wish to know what the City Manger would suggest. The suggested budget strategy is as follows:

• Do not focus a reduction strategy on employee salaries. City Council and its management will begin the second year of a three-year employee cost- reduction strategy approved by City Council last year. This involved protracted collective bargaining with five collective bargaining units and policy changes for non-union employees, all of which reduced salary and/or benefits and stabilized expenses for a three-year period (Police Impasse pending). The first year provided for salary/benefit reductions, and they continue through the second (upcoming) year. The third year restores salaries/benefits to the 2008 level, but wages are subject to collective bargaining.

However, there should be a focused effort to examine the cost of employee health care and alternatives, and to develop pension reform to further reduce the cost of human resources. City Council may consider a strategy that reduces human resource expenses while providing for adequate recruitment and retention of a qualified workforce, prevents wage compression, provides for equity among employees, complies with statutory collective bargaining requirements, and provides a total benefit package that is competitive in the area labor market.

- Transfer one-third of the surplus General Fund Balance (\$533,000) to the Public Service Tax Fund for capital improvements. Thereafter, use the remaining two-thirds (\$1,066,000) as a tax stabilization strategy for General Fund operations in the following two fiscal years (FY 2011-12 and 2010-13).
- Dedicate (earmark) the recently enacted increase in the Tele-communications Tax (\$570,000) to the Public Service Tax Fund for capital improvements for FY 2010-11 only. Thereafter, dedicate the revenue source for General Fund operations.
- Reduce General Fund operating expenditure, perhaps through the first three options shown on the Maximum Millage Rate PowerPoint (Police contract reductions, two Police officers, and two Police support staff) for an estimated reduction of \$575,000.
- Set the maximum millage rate at the rolled back rate (approx. 1.2960). Determine in September whether this should be the adopted millage rate. City Council may adopt a lower millage rate but not a higher rate.

We look forward to a productive workshop meeting on June 14th, and we thank you for the time you dedicate in service to the people of Naples.



PUBLIC SERVICE TAX FINANCIAL ESTIMATES FOR CAPITAL PROJECTS Fiscal Year 2011-2015

	Budget 2009-10	Requested 2010-11	2011-12	2012-13	2013-14	2014-15
9/30 Fund Balance	5,139,900	5,016,480	3,834,937	851,066	337,442	712,097
Estimated Revenues						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Ad Valorem Taxes	582,704	589,176	589,176	595,068	601,018	607,029
CRA Debt 1	435,357	445,013	439,581	443,054	446,349	449,099
CRA Debt 2	621,943	622,520	622,492	622,857	622,576	622,648
Electric Public Service Tax	2,200,000	2,250,000	2,400,000	2,500,000	2,500,000	2,500,000
Propane Gas Tax	160,000	100,000	100,000	100,000	100,000	100,000
Natural Gas Taxes	16,000	36,000	36,000	36,000	36,000	36,000
Assessment/Tax (West Naples/ENB)	59,200	50,000	50,000	250,000	250,000	200,000
Transfer in CRA repayment	147,572	41,653	38,164	0	0	0
Transfer in CRA Pool Contribution	0	550,000	. 0	. 0	0	0
Donations	0	185,000	0	0	0	0
Other (*Grant, auction, etc)	20,000	43,500	11,500	11,500	8,500	3,800
Interest	92,000	75,200	57,500	12,800	5,100	10,700
Total Revenues	4,334,776	4,988,062	4,344,413	4,571,279	4,569,543	4,529,276
Committed Expenditures				¥1		
Bonded Ad Valorem/G.O. Debt	582,704	589,176	589,176	595,068	601,018	607,029
Bonded Debt/Public Service Tax	908,860	975,998	976,135	979,295	980,495	979,508
CRA Debt 1	435,357	445,013	439,581	443,054	446,349	449,099
CRA Debt 2	621,943	622,520	622,492	622,857	622,576	622,648
Administration	124,832	124,800	124,800	124,800	124,800	124,800
Transfer to Streets Fund	900,000	. 0	0	0	500,000	500,000
Transfer to General Fund	330,000	275,000	250,000	225,000	200,000	150,000
Total Expenditures	3,903,696	3,032,507	3,002,184	2,990,074	3,475,238	3,433,084
Available for Capital Projects	5,570,980	6,972,035	5,177,166	2,432,271	1,431,747	1,808,289
CIP Requests (from List)	554,500	3,049,700	4,326,100	2,019,229	666,100	584,100
Other Commitments						
East Naples Bay Dredging						
Capital requests/Technology Services		87,398	0	75,600	53,550	0

* Grants shown are: 2009 Sample Grant for Pool

16,000

Option 1

Rolled back rate (no tax increase – revenue neutral)

Total General	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
Fund	Estimated	Estimated	Estimated	Estimated	Estimated
Revenue	35,042,078	35,098,648	35,270,422	36,168,496	37,105,197
Expenditures	35,285,604	36,931,843	37,740,405	38,694,190	39,541,163
Funding Gap	(243,526)	(1,833,195)	(2,469,983)	(2,525,694)	(2,435,967)

Rolled Back Rate for FY10-11 is approx. 1.2960

Millage Rate Option 2

Rolled back rate minus 5% for every year

	FY 10-11 Estimated	FY 11-12 Estimated	FY 12-13 Estimated	FY 13-14 Estimated	FY 14-15 Estimated
Revenue	34,154,909	33,367,738	32,382,717	31,794,625	31,254,245
Expenditures	35,285,604	36,931,843	37,740,405	38,694,190	39,541,163
Funding Gap	(1,130,695)	(3,564,105)	(5,357,688)	(6,899,565)	(8,286,918)

2010-11 Millage Rate would be approximately 1.2312

Millage Rate Option 3

with Current Millage Rate 1.1800 for 5 years

	FY 10-11 Estimated	FY 11-12 Estimated	FY 12-13 Estimated	FY 13-14 Estimated	FY 14-15 Estimated	
Revenue	33,453,158	33,186,267	33,795,281	34,800,771	35,857,505	
Expenditures	35,285,604	36,931,843	37,740,405	38,694,190	39,541,163	
Funding Gap	(1,832,446)	(3,745,576)	(3,945,124)	(3,893,419)	(3,683,659)	
Property Value C	hange used	-2.0%	5.0%	5.0%	5.0%	

(with Current Millage Rate 1.1800 for 5 years)

Property Value History

Fiscal Year	Property Value	Value Change
2000	5,966,815,878	
2001	6,806,066,692	14.1%
2002	8,488,615,092	24.7%
2003	9,950,900,301	17.2%
2004	11,212,894,783	12.7%
2005	12,168,966,197	8.5%
2006	13,746,713,411	13.0%
2007	16,533,125,948	20.3%
2008	17,456,888,406	5.6%
2009	17,246,749,629	-1.2%
2010	16,287,802,409	-5.6%
2011	14,923,969,047	-8.4%